



**UNITED STATES MARINE CORPS**  
**MARINE CORPS BASE**  
**CAMP LEJEUNE, NORTH CAROLINA 28542-5001**

BO 10120.7  
 MCEX-9/JJ  
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BASE ORDER 10120.7

From: Commanding General  
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Subj: OPERATION OF THE MILITARY CLOTHING SALES STORES (MCSS) BRANCH  
 OPERATIONS OF THE MARINE CORPS EXCHANGE

Ref: (a) MCO P10120.28E  
 (b) MCBul 10120 Series  
 (c) MCO P1020.34E  
 (d) MCO P4066.13E (NOTAL)  
 (e) TM 10120-15/1  
 (f) JAG INSTR P5800.7B  
 (g) MCO 4400.137 (NOTAL)  
 (h) MCO 4400.76A (NOTAL)  
 (i) BO 10120.6

Encl: (1) Military Clothing Sales Stores Branch Hours of Operation  
 (2) Sample NAVMC 604 for Checkage Sale  
 (3) Sample NAVMC 604 to complete a Recruit Issue  
 (4) Sample NAVMC 604 for reenlistees who reenlist after 90 days of completion of obligated service  
 (5) Sample NAVMC 604 for Supplementary Issue and Miscellaneous Issue  
 (6) Sample NAVMC 604 for a Navy Claim  
 (7) Sample Claim for Personal Property against United States (DD1842)  
 (8) Sample Schedule of Property and Claim Analysis Chart (DD 1844)  
 (9) Sample NAVMC 604b for Maternity Issue  
 (10) Sample NAVMC 604 for Deceased Issue  
 (11) Sample NAVMC 604 for Special Measured Uniforms  
 (12) Sample DD 1149 for Bulk Issues of Grade Insignia and authorized clothing.

1. Purpose. To establish the operating procedure for the Marine Corps Exchange, Military Clothing Sales Stores (MCSS).

2. Background. As a result of congressional action, Headquarters, Marine Corps placed the Clothing Sales functions of the Supply System under the management of the Marine Corps Exchange at designated commands, which included Camp Lejeune. Congressional direction was to improve customer service, reduce appropriated fund operating costs, release military personnel to line duties, and to eliminate duplicate retail sales activities. Upon transfer of the Supply System Retail Clothing Outlet (RSO) (Cash Sales) functions to the Marine Corps Exchange, the operations for individual (enlisted) uniform clothing was designated as the MCSS.

3. Information. The Military Clothing Sales Stores (MCSS) under the auspices of the Marine Corps Exchange maintains traditional services providing effective uniform clothing support such as: Clothing Cash Sales, commercial uniform sales, uniform alterations, authorized issues for NAVMC 604 or 604b, unit bulk issues of rank insignia and clothing supplementary issues, (i.e. enlisted dress blues, issues for burial purposes, and other authorized items in accordance with current Marine Corps directives). This service is provided to all Marine Corps and Navy personnel in the Camp Lejeune area to include Marine Corps Air Station, New River and Marine Corps Air Station, Cherry Point, North Carolina. In addition, the MCSS provides clothing support blocks for all deployed units within the Camp Lejeune area.

RETURN TO: N. J. J. FILES  
 WITHIN 48 HOURS

a. Individual military clothing assets owned by the Marine Corps Stock Fund (MCSF), were transferred to the Marine Corps Exchange and maintained as a loan. All facilities, equipment and fixtures were also transferred in place to the Marine Corps Exchange. Acquisition, sales/issues and replenishment of clothing assets are maintained and managed as prescribed in current supply system procedures and directives; references (a) through (h) refers. Primarily clothing is requisitioned from the Defense Personnel Support Center (DPSC) using the Military Standard Requisitioning and Issue Procedures (MILSTRIP)/Military Standard Transaction Reporting and Accounting procedures (MILSTRAP) concept to effect replenishment action.

b. Replenishment of MCSF loan (issue) clothing assets by the MCSS is financed from the proceeds of sales and issues of "DPSC-ISSUE" clothing sold at cost. The Marine Corps Exchange is "NOT" authorized to add a markup or a surcharge on the cost price. Prices are standard DPSC prices subject to change without notice. Basic issue item prices are normally changed on 1 October each year. The Marine Corps Exchange is reimbursed on a monthly basis for a Management Fee of actual costs of operations and management of the MCSS from the Marine Corps Base, Operations and Maintenance, Marine Corps (O&MMC) funds.

4. Hours of Operations. The location and normal hours of operation of the Military Clothing Sales Stores are listed in enclosure (1). Commands may arrange special hours at the MCSS by contacting the manager of the MCSS Branch, 2802/3170. Requests must be confirmed by letter from the commanding officer at least five working days prior to the date required to allow for scheduling. Commanders may request technical assistance concerning uniform regulations from the Manager, MCSS Branch at any time.

5. Clothing Regulations. Marine Corps Uniform Regulations, reference (c), and Marine Corps Bulletins published in the 1020 series promulgate current policies regarding the wearing of the Marine Corps uniform. The Individual Clothing Regulations (ICR), reference (a), and Marine Corps Bulletins published in the 10120 series assist commanders in basic instructions, administration and responsibilities.

a. Command individual clothing inspections are prescribed in paragraph 1300 of reference (a). Commanders must pay particular attention to recently graduated recruits joining the command. This is to identify individuals who may have experienced profile changes. Initial entry personnel are not paid a clothing maintenance allowance for the first six months of active duty. Uniform articles that cannot be altered to fit will be replaced at no expense to the individual. Paragraph 1404.4a of reference (a) refers. The wearing of improperly fitted or altered clothing is prohibited. MCO P1020.34E, reference (c), refers.

b. Only regulation uniform items will be sold or issued by the MCSS. Commercially procured uniforms and accessories bearing approval identification are available in building 1501. Limited uniform accessory items are available in most Marine Corps Exchanges throughout the Camp Lejeune Complex. Purchase of these items is limited to authorized personnel. The wearing of uniform items not bearing approval identification is prohibited. MCO P1020.34E, reference (c), refers.

c. Authorized Military Clothing Store patrons are as prescribed in references (a) and (d).

d. The Main Military Clothing Store in Building #1501 provides an authorized tailoring facility. Personnel are advised that alterations performed at other than a Military Clothing Tailoring facility or its branches will be that individuals responsibility and subject to strict conformance of the Marine Corps Uniform Regulations. MCO P1020.34E, reference (c), refers.

e. Commanding officers or personnel authorized "acting" authority, must sign all approved "Combined Individual Clothing Requisition Slips (Men or Women)" NAVMC 604 or 604b. Commanders should note that authorized issues are chargeable to and funded by Headquarters, U. S. Marine Corps Appropriation, or O&MMC Funds, and checkage issues are chargeable to an individual's pay account. All NAVMC 604 and

604b Individual Clothing requisitions submitted to the Military Clothing Sales Stores will be reviewed properly certified by the commanding officer. In the event of a checkage the commanding officer must also write the word "certified" in the checkage block of the NAVMC 604 or 604b. All NAVMC 604's or 604b's for supplementary or miscellaneous type issue will be submitted with supporting documentation, copy of orders, copy of personal effects inventory sheet, etc., as required by references (a) and (b). Enclosures (2) through (11) are examples for completing the NAVMC 604 or 604b.

f. The manager of the Military Clothing Sales Stores (MCSS) under the auspices of the Marine Corps Exchange Officer is the clothing officer, and provides technical guidance on uniform clothing matters at this command.

g. Enlisted personnel of the Marine Corps Reserve under the in-kind clothing issue system are furnished individual uniform clothing by their parent reserve unit only, as prescribed in paragraph 6201.1 of reference (a). Reserve units are authorized to submit Consolidated Requisitions (Forms DD 1149) (enclosure (12) for their unit, as a bulk issue approved by the Inspector Instructor. NAVMC 604's for individual Marine Corps Reserve personnel under the in-kind clothing issue system will not be submitted to nor processed by the MCSS. The foregoing does not include Marine Corps Reservists on active duty for 30 days or more, or on the full time support program.

6. Cash Sales. All "DPSC-ISSUE" items will be sold at cost (with buff colored price tags) on a cash basis. Payments may be made by cash, personal check, travelers check, and authorized credit cards, under the provisions of reference (d) and paragraph 1603 of reference (a). Deferred payment plan for the purchase "DPSC-ISSUE" items is not authorized. Proper fit of the uniform clothing items is the responsibility of the customer by the try-on method prior to purchase. Assistance will be provided by the alteration fitters at the MCSS.

7. Individual Clothing Issues. Initial, supplementary, replacement, checkage or O&MMC funded issues will be processed using a "Combined Individual Clothing Requisition and Issue Slip" (NAVMC 604 or 604b). Commercially procured items that are not DPSC-ISSUE items are not authorized on NAVMC 604's. Locally reproduced NAVMC 604 forms will not be used, unless the commands normal source of supply is exhausted. In the event reproduced NAVMC 604 forms must be used, the original and required copies will be annotated at the bottom of the form original, duplicate, triplicate, etc., and carbon paper placed in between copies. All NAVMC 604 forms must have the authority for the required issue typed across the top of the form as indicated on enclosures (2) through (11). All 604 forms must be signed with a ballpoint (black) pen and should be done on a hard surface. The complete military address must be included in the approved block under commanding officer's signature. Individuals receiving the issue will sign their payroll signature (First, Middle Initial, and Last Name). The furnishing of individual clothing to officers on other than a cash sale basis is not authorized with the following exceptions: Chapter 3 of reference (a) provides the entitlement and restrictions for issuing uniform items under the "In-Kind" issue system to personnel assigned to the Officer Procurement Programs. Paragraph 3300.2 of reference (a) states in part, "in those cases when the graduate has not been issued all items due, a form NAVMC 604 or 604b, as appropriate, shall be prepared, approved, and inserted in the Officer Qualification Record. The form will be prepared in duplicate listing only those authorized items which are not furnished by the issuing activity. The form will be headed "DUE MEMBER TO COMPLETE (PLC/NROTC, TRNG/ICC OR WOCC, as appropriate) CLOTHING ALLOWANCE."

8. Types of Issues. The different types of issues are too numerous to list separately; however, the following are the most frequently used:

a. Checkage Sales/Issues. Commanders will be guided by the instructions and limitation contained in paragraph 1602 of reference (a) concerning approval and preparation of the NAVMC 604 forms. For a checkage sale format see enclosure (2). Prior to approving any checkage sale: the individual must be in a pay status,

must have at least 90 days to do on current enlistment, the dollar value must not be less than \$50.00 (except under extraordinary circumstances, or due to confinement, or to pay for a special measured uniform requirement), and the following conditions exist.

(1) Voluntary Checkage Sale. The enlisted person's clothing requirements are of such urgency that purchase cannot be delayed pending receipt of funds from his/her pay account to provide for purchase by cash sales. The requirement to make up shortages for an inspection is not considered an emergency.

(2) The individual is required to have in his possession the minimum clothing requirements. Checkage sales will not be approved for the sale of convenience or for items and quantities in excess of those required as a minimum issue (reference (b) applies). Due to the administrative expense required to process a checkage sale, it is incumbent on commanders to keep the volume of checkage sales to a minimum, which is prescribed by reference (a), paragraph 1602.

(3) The individual is in a pay status and the commanding officer has deemed a cash sale transaction would be a gross hardship and the situation is not because of negligence of the individual. In this case, payment for required clothing by checkage of the individual's pay account shall be scheduled with the Disbursing Officer, to alleviate the personal hardship which precludes the purchase of the clothing by cash sales.

(4) Checkage Certification. The commanding officer will write (cursive) the word "certified" following the words "checkage sale" which are printed on the type issue line in the "approved" block in the lower left hand corner of the NAVMC 604 or 604b. The commander must sign above the commanding officer's signature line and will include rank. In the absence of the commanding officer, NAVMC 604's may be signed by a designated officer (commissioned/warrant) having "acting" authority.

(5) Checkage sales will not be processed at the MCSS Branch Stores on pay day. Due to the emergency situation of a checkage sale, all checkage sales will be processed on the day of approval. NAVMC 604's for checkage sale will not be processed if the date of approval and the date being processed are not the same.

b. Initial Issues

(1) For issues to complete an initial allowance, see enclosure (3) and paragraph 2205.1a(1) of reference (a). When a mechanized due member (DM) or NAVMC 604 or 604b (from another base or recruit depot) form the basis for an issue to complete the initial allowance, the DM form or NAVMC 604 form will be attached to the new NAVMC 604 prepared by the joining command and submitted to the MCSS.

(2) Personnel with prior Marine Corps service who reenlist subsequent to the expiration of three months from date of last discharge (having no obligated service under the Universal Military Training and Service Act, as amended), and personnel who enlist or reenlist in the Marine Corps following discharge from another branch of the armed forces are eligible for an in-kind issue based on current regulations contained in references (a) and (b).

(3) Reenlistment in the Marine Corps does not qualify a Marine for an in-kind issue. Paragraph 1500 of reference (a) states when a Marine is released from active duty prior to completing obligated service of six/eight years, he/she will retain his/her individual uniform clothing obtained under the clothing monetary allowance system. Personnel returning to active duty, reenlistment, etc., with obligated service will bring with them all articles of uniform clothing inventoried and retained when last separated. If a person did not receive a complete initial allowance under the clothing monetary allowance system during his first enlistment he/she may be issued those items as an in-kind issue.

(4) Marines assigned to active duty or reenlist in the regular Marine Corps from a Selected Marine Corps Reserve Unit (SMCR) will bring with them all uniforms required. The initial allowance for these individuals will be reduced by

the amount of clothing on charge as indicated on the "Individual Clothing Record" NAVMC 631 or 631a as appropriate. This form must be retained in the service record book of the enlisted. Paragraph 2210.3c of reference (a) refers.

(5) All SMCR personnel will maintain the items and quantities they were previously issued until phase-in of the minimum requirements list is completed. Mandatory drill participants will be phased-in to the minimum requirement list by 30 September 1988. Prior service personnel will be phased-in over a three-year period commencing on 1 October 1987. All personnel ordered to active duty for training in excess of 30 days and FTS will be brought to the minimum requirements list quantities and then maintained at that level. Reference (b) establishes the requirements.

c. Special Initial Issues for Naval Personnel. Navy personnel (students) assigned to the Field Medical Service Schools (FMSS) and other FMF units, Religious Program Specialists and Dental Technicians are authorized a special issue of clothing. Paragraph 2310 of reference (a) refers. Appointment and special hours of operations are required to conduct the issues. Liaison between the commanding officer (or designated representative), FMSS and the Manager MCSS Branch will be established at the earliest possible date. These issues will normally commence at 0700 on the date agreed to. Liaison will be confirmed by letter at least 10 working days prior to the issue date. The FMSS will designate an officer/SNCO's or Senior Petty Officer to witness all NAVMC 604's to ensure each individual is properly fitted as prescribed in reference (c).

d. Replacement Issues Under the Personnel Claims Regulations

(1) The Military Clothing Sales Stores (MCSS) will be guided by the instructions contained in paragraphs 8310 and 8311 of reference (a) when accomplishing replacement issues under the personal claim regulations.

(2) Commanders will be guided by the instructions contained in paragraphs 8300 and 8301 of reference (a), and Chapter XXI of reference (f) when requesting this type issue. Claims will be for enlisted personnel only and for the replacement of uniform items. Only items issued as an in-kind issue (stock fund clothing) can be replaced using the personal claims regulation. Commercial uniform items/ accessories purchased through the MCSS and other personal property must be submitted as an additional claim. (The provisions of Chapter 8 of reference (a) does not apply for other personal property claims.)

(3) Commanders should contact the Manager, MCSS Branch for information concerning current prices of individual uniform clothing prior to submission of claims. All claims will be reviewed for correct/complete format by authorized personnel at the MCSS. Discrepancies in submission will be brought to the attention of the adjudicating authority.

(4) The final approval of the personal claim must be made by the adjudicating authority. As required by reference (f), the adjudicating authority must be a Field Grade Officer, and should be in the claimant's chain of command. The personal claim must be submitted in an original and three copies (DD Form 1842, Claim for Personal Property against the United States, DD Form 1844 or 1845, Schedule of Property and Claim Analysis Chart) and properly completed Individual Clothing Requisition (NAVMC 604 or 604b as appropriate) constitute a complete package for the submission of a personal claim, (see enclosure (6), (7), and (8) for sample documentation).

(5) On receipt of the complete package of a personal claim and after it has been reviewed for authorized signatures, the MCSS will issue on an item basis, articles of individual uniform clothing as approved by the adjudicating authority. The items issued may be new (condition code A) or used (condition code B).

(6) The monetary value of uniform clothing issued in accordance with the instructions contained in this part is chargeable against Department of Defense Claims Appropriation. Accordingly, an audit of claims forwarded to Headquarters, U. S. Marine Corps by the clothing officer/manager of the MCSS Branch is required

to ensure that claims have been properly approved and are chargeable against the correct appropriation. In this connection, the appropriation can only be used in the payment of claims that are valid under reference (f), Chapter XXI. It is the responsibility of the adjudicating authority to determine the validity of each claim prior to approving it. On a monthly basis a certified true copy of all uniform clothing claims are forwarded to Headquarters, U. S. Marine Corps (Code MHP-40) for review and submission to the Department of Defense for reimbursement. Historically, examples of disapproved claims were replacement for utility uniforms which were damaged by battery acid, barbed wire, paint or sustained while personnel were engaged in duties for which the utility uniform is normally intended. Paragraph 8301.2d(2)(a) of reference (a) refers.

e. Health and Comfort Issues Incident to Confinement

(1) Marine Corps personnel in a nonpay status, not possessing the clothing articles required prior to confinement, will be provided as a "miscellaneous issue" (health and comfort). The quantities will not exceed the amounts prescribed by the Corrections Manual. Refer to enclosure (5) for format. This type issue is authorized by paragraph 8220.2 of reference (a).

(2) Naval personnel that require clothing incident to confinement may be provided uniform items using a clothing requisition receipt form NAVSUP Form 28/28A. This procedure is only authorized for members in a pay status who are not being paid on a regular basis. All other naval personnel may obtain uniform items on a cash sale basis only. NAVMC 604's are not authorized for naval personnel in confinement.

(3) Naval personnel in a non-pay status that require clothing incident to confinement may be provided uniform items using a DD Form 504. Items required will be issued from the Central MCSS, Building #1501 only.

f. Supplementary or Extra Clothing Allowance. Supplementary/extra clothing issues are additional quantities or special items of individual uniform clothing not normally required by all enlisted personnel. Reference (b) is published annually which contains the authorized allowances for supplementary/extra clothing issues. It should be noted all independent duty and Marine Barracks assignments do not have the same type allowances. Some assignments only have certain billets authorized dress blues which is determined by the commanding officer.

(1) At this base, students at the School of Infantry (SOI) receive the largest volume of dress blue issues. These issues are made by appointment schedules by mutual agreement between the Commanding Officer, SOI and the Manager, MCSS Branch. SOI blues issues are conducted at the Camp Geiger MCSS, Building TC 832. NAVMC 604's are provided the manager of the Camp Geiger MCSS at the earliest possible date to enhance the issue to the students on schedule. The Camp Geiger store will be provided a schedule to include first and second fittings. The SOI should designate witnessing NCO to ensure each Marine is fitted properly as required by reference (e).

(2) All other personnel requiring dress blues or other uniform items should proceed to the nearest MCSS, Building 1501, Hadnot Point or TC 832, Camp Geiger. To substantiate all 604's submitted for supplementary/extra clothing allowance a copy of orders will be attached. All issues for women Marines and naval personnel will only be processed at the MCSS, Building 1501, Hadnot Point. Navy items are available on a cash sale basis only.

(3) Entries Required. All supplementary/extra clothing allowances furnished Marines will be recorded by using NAVMC 631 or 631A. The individual's command/unit will complete the NAVMC 631 or 631A from the completed NAVMC 604 or 604b provided by the MCSS Branch. This procedure is described in paragraph 2302 of reference (a).

(4) For women's maternity uniform issues, refer to paragraph 3 and 4 of reference (b) for the allowance authorization, restrictions and required entries on NAVMC 631A. Enclosure (9) is a sample 604b completed for a supplementary maternity uniform issue. It should be noted that maternity uniforms are only stocked at the Main MCSS, Building #1501, Industrial Area, Hadnot Point.

g. Issues for Burial of Deceased Marines. Uniforms may be issued for burial purposes for the deceased if his/her uniforms are not available, or the uniforms in his/her possession at time of death are not suitable for burial. Refer to enclosure (10). All issues will be conducted at the main MCSS, Building #1501. Necessary uniforms, including appropriate grade insignia and service stripes, may be provided. Shoes may be furnished for burial purposes if requested. The preferred uniform for burial of the deceased will be the dress blue uniform. However, if this uniform is not available, the winter service uniform may be used. Chapter 8, section 4 of reference (a) refers.

h. Issues for Burial of Deceased Members of the Navy. Navy uniforms may be issued for burial purposes for deceased members if his/her uniforms are not available, or the uniforms in their possession are not suitable for burial purposes. The regular uniform for burial purposes will be the dress blue uniform. Appropriate rating badges and service stripes may be provided. To obtain the appropriate uniform, the Navy will submit a DD Form 1149, and will ensure the correct appropriation and accounting data are entered. The MCSS will make the issue upon request. Enclosure (12) is a sample of a DD Form 1149.

9. Uniforms Fitting and Alterations. Commanding officers are responsible for the proper fit of uniform clothing within their respective commands. The clothing officer/manager of the MCSS Branch, maintains responsibility and shall ensure that all alterations, either at government expense or at the expense of the individual, conforms to Marine Corps uniform regulations, reference (c).

a. All fittings will be accomplished by the "try-on method" to ensure a proper fit prior to issue or purchase. Uniform items will not be sold until it has been tried on and checked for proper fit or a fit that can be properly altered. MCSS fitters are available to ensure each outer garment of the uniform properly fits or can be altered to fit. If the individual desires the uniform be altered at the MCSS Alteration Shop, the MCSS fitters will mark the uniform for alterations. The MCSS staff will provide technical assistance and advice to customers as required.

b. Only authorized alterations are performed at the Military Clothing Store Alteration Shop in Building #1501. All unusual or excessive alterations will be referred to the Clothing Officer/Manager, MCSS Branch. DPSC-ISSUE outer uniform articles may be altered at the time of sale or issue at government expense for active duty enlisted personnel. Alterations at government expense will not exceed 50% of the standard price of the item being issued or sold. Required alterations that exceed 50% will be borne by the individual Marine. Alterations to recovered clothing (RC 1/4) will be 50% of the cost of the item. Alterations exceeding the 50% cost will be borne by the individual. Commissioned officers and warrant officers will pay for all alterations required, on purchases of DPSC-ISSUE uniform items.

(1) Alterations for enlisted personnel to items of outer uniform clothing, or replacement, required during the first six months of active duty due to physical profile changes will be at government expense.

(2) Alterations, if required, will be determined by the MCSS uniform fitters and the individual customer or witnessing officer. All inquiries or complaints concerning the MCSS Alteration Shop will be directed to the Clothing Officer/Manager, MCSS Branch.

(3) All alterations performed will have a complete MCX Tailor Shop Alteration Ticket (MCX 430) completed to include name, social security number, organization and a phone number where the individual can be reached. If alterations are to be completed at the expense of the government, the customer must also complete uniform alterations authorization form (MCEF-692).

(4) Altered clothing will normally be ready for customer pick-up within seven working days. Individuals must present the yellow copy of the claim in order to pick up altered clothing. All altered clothing will be tried on for proper fit prior to pick-up. If the alterations have been done and the individual is satisfied, the individual will sign and date the uniform alteration form (MCEF-692). The alteration personnel assigned will complete this form and forward it to the administrative office of the MCSS.

(5) Altered clothing left in the alterations shop in excess of 120 days will be considered abandoned and will be processed as other abandoned clothing. However, unit commanders are notified every 30 days as to what alterations are being held at the MCSS alterations shop.

10. Special Measurement Clothing. When it has been determined an individual cannot be properly fitted using a standard tariff size, the individual will be measured at the main MCSS, Building #1501, by a qualified tailor. An Armed Forces Measurement Blank (special sized clothing) DD 358 for men or a DD 1111 for female personnel will be prepared and signed by the fitter. Prior to the preparation of the special measurement form, the individual will return to his unit with a letter from the Clothing Officer/Manager, MCSS requesting the below items of information:

a. Does the individual have sufficient time remaining on active duty or prior to transfer to receive these items? (90 days is normal for a special measured uniform.)

b. Is the uniform required to complete or replace an article of uniform clothing required by reference (a) and (b)?

c. Is the Marine on a weight control program? Can the ordering of these uniforms be postponed until the weight goal has been reached?

d. Is the Marine a weight lifter? If so could the special measured uniform be postponed until he/she has attained the weight goal desired?

e. When the above questions have been answered the individual's commanding officer will have a NAVMC 604 or 604b for a checkage sale prepared for the uniform desired (see enclosure (11)). The individual will be directed to the Base Photo Lab, Building #54, Hadnot Point or Building #AS804, Marine Corps Air Station, New River and have two pictures taken, side view and front view. Pictures will be taken in PT shorts and undershirt. These pictures are required to be sent with the special measurement form. After the pictures have been taken, the individual will report to the Military Clothing Sales Store, Building #1501, with a NAVMC 604 or 604b, for checkage sale signed by the unit commander and the two photographs. On receiving this package, the individual will be measured and the appropriate MILSTRIP requisitions will be submitted to the Defense Personnel Support Center (DPSC). Normal leadtime for special measurement clothing will be from 60 to 120 days.

f. On receipt of special measured uniforms the commanding officer will be notified. The commanding officer will direct the individual to report to the clothing store at the earliest date possible for final fitting and pick-up their required clothing. It is recommended that a witnessing officer witness the final fitting to ensure that the special measurement uniform is a correct fit for the individual. After determining the uniform is a proper fit, the individual will be required to purchase the item. If purchased on a cash sale basis, the NAVMC 604 or 604b, held with the special measurement records, will be returned to the individual. If he does not have sufficient funds to purchase the uniform items, the 604 for checkage sale will be processed against the individual's pay record. Special measurement uniform items will only be held at the clothing store for 60 days after receipt.

11. Special Measurement of Orthopedic Footwear. When it has been determined an individual cannot be properly fitted with a standard tariff size (boots or dress shoes) DPSC issue item, the individual will be referred to the local medical



facility. A medical doctor will determine if the individual needs orthopedic footwear or if a special measurement for footwear is appropriate. Based on this decision by medical personnel, appropriate action will be taken by the medical facility or the MCSS Branch as follows:

a. Orthopedic footwear is a pair of boots or shoes of a shape and/or size that are not included in the standard tariff of the Defense Logistics Agency (DLA) Supply System and cannot be related to a standard commercial size. Such footwear is normally corrective, compensating, or remedial in nature and/or manufactured on a special orthopedic last, or a standard tariff with modifications for individuals with foot injuries or deformities. Usually orthopedic footwear contains inner molds or built in appliances molded to the contour of the feet. Orthopedic footwear will be requisitioned and issued by the Naval Regional Medical Center, Camp Lejeune, North Carolina in accordance with reference (g) at no cost to the individual.

b. Special measurement footwear is considered when it has been determined an individual cannot be properly fitted with a standard tariff size. A determination will be made by possibly fitting the individual with two different standard tariff sizes. If the individual can be fitted by using two different sizes boots/shoes, special measure footwear will not be required. The individual will be charged for the one pair of boots. The unused pair will be disposed of in accordance with reference (h).

(1) If the above procedure does not provide the individual with properly fitted footwear, he/she will be referred to the local medical facility for measurement and preparation of the Special Measurement Form DD 150. Medical personnel will complete and certify the DD 150 and determine if the individual requires an orthopedic or a special measurement fit. If it has been determined the individual requires "special measurement footwear," the DD 150 form will be completed and certified that "special measurement footwear is required." Medical personnel will furnish the completed form DD 150 to the individual with instructions to return this form to the MCSS, (Building #1501) for procurement and subsequent issue/sale to the individual.

(2) After final fitting is achieved, the DD 150 is assigned a case number by DPSC. This document should be maintained with the individual's health record for future requirements or reference.

12. Exchange of DPSC-Issue Clothing. Exchanges will be on an item-for-item basis only. If a standard item is exchanged for a limited standard item, the customer will assume the difference in price loss if any. Conversely the customer will be required to pay the difference when a limited standard item is exchanged for a standard item. To be acceptable for exchange the clothing must be "unaltered," "unmarked," "unworn," and "ready for issue/sale in all respects." A cash refund is authorized for defective (manufacturers defect) DPSC-issue clothing items which:

- a. Have not been worn.
- b. No replacement items are available.
- c. When the customer has proof of purchase from the Military Clothing Sales Stores of this Base.
- d. No cash refunds or exchanges are authorized for DPSC-issue recovered (RC 1/4) clothing. All sales/issues of recovered clothing are final.
- e. Cash refunds are not authorized for "DPSC-ISSUE" clothing issued on a NAVMC 604 or 604b approved by the individual's commanding officer.

13. Retention and Disposition of Clothing. Section 5, Chapter 1 of reference (a), provides commands with required instructions for the retention or disposition of uniform clothing for enlisted personnel.

a. Clothing recovered under the provisions of reference (a) and MCO P4050.38 will be turned into the Personal Effects and Baggage Center, Traffic Management Office (TMO), Building #1011. All returned clothing must be accompanied by a complete and authenticated personal effects inventory sheet as prescribed in MCO P4050.38. It is emphasized that the requirement for clothing to be separated into "serviceable" and "unserviceable" condition only with personal effects inventory sheets prepared for each condition will be strictly enforced on turn-in. Subsequently the Personal Effects and Baggage Center will turn in all "serviceable condition only" clothing, separated by item to the Military Clothing Sales Stores branch warehouse, Building #1501. All "unserviceable condition" clothing will be turned directly into the Defense Reutilization and Marketing Office (DRMO). Turn in will be as prescribed by the officer in charge of DRMO.

b. In the event an individual is restored to a full duty status after clothing has been recovered and disposed of, the individual shall be issued a "replacement issue" on a NAVMC 604 or 604b. This replacement issue will consist of the items indicated on "Personal Effects Certificate of Inventory" in a serviceable condition. This certificate of inventory can be obtained from the Personal Effects and Baggage Center, Building #1011. All other clothing required to complete an issue will be purchased by the individual. This can be a cash sale or a checkage sale as determined by the commanding officer. Condition code "B" clothing will be used to complete this issue if available. Items inventoried in excess of an initial issue will not be issued as a replacement issue.

c. Mismatched clothing received from the supply source, will be considered substandard and processed in accordance with current directives. However, the bulk of mismatched clothing is derived from issues to personnel with physical characteristics requiring two different sizes to accommodate them with a pair of gloves, shoes, boots and socks. Mismatched clothing will be dropped as a survey loss and disposed of through the DRMO as prescribed.

14. Bulk Issues of Insignia Grade/Service Stripe, Clothing and Other Authorized Items. At the present time bulk issue of grade insignia or clothing is requested using a DD 1149. See enclosure (12). These bulk issues will be requested from the Military Clothing Sales Stores, Building #1501. These bulk issues will be requested by the unit supply officer and will be chargeable to the local O&MMC appropriation. Naval units requiring clothing will submit their requirements on a DD 1149. The commanding officer or his designated representative will sign the request to include autovon phone number. All bulk requisitions will be processed on a "Fill or Kill" basis. Information on correct NSN's and unit prices may be obtained by calling the MCSS Branch Office in Building #1501 at extension 3170 or 2802. All bulk requisitions will be approved/disapproved in the MCSS office prior to filling. Paragraph 8502 of reference (b) establishes the items and quantities that can be issued as a gratuitous issue at the company level.

a. All units except 2d Marine Division units will submit funded requisitions on a DD 1149 to the Military Clothing Sales Stores, siting local O&MMC funds to include Job Order Number (JON) and fund code. These requisitions will be certified by the unit supply officer.

b. Bulk issues to the 2d Marine Division will be requested using a local form prepared by the Comptroller of the 2d Marine Division.

c. Reserve Support Unit will requisition or have requisitioned by Reserve Units bulk issues using a DD 1149 form.

15. Individual Military Clothing Training Support Blocks for Deployed Units. Reference (i) provides procedures to be followed for the operation and maintenance of individual Military Clothing Support Blocks when a unit is deployed.

16. Inventories of the Military Clothing Sales Stores. Reference (d) requires the MCSS Branch to be inventoried twice a year, i.e., January during Marine Corps Exchange annual council inventory, and 1 October of each year due to the DPSC annual fiscal year price change. At times, spot inventories may be directed by the Marine Corps Exchange Officer.

17. Action. Commanding officers will comply with the instructions contained in this Order and references (a) through (i).

18. Concurrence. This Order has been coordinated and concurred by the Commanding Generals, II Marine Expeditionary Force; 2d Marine Division, Fleet Marine Force; 6th Marine Expeditionary Brigade, Fleet Marine Force; 2d Force Service Support Group (REIN), Fleet Marine Force; the Commanding General, Marine Corps Air Station, Cherry Point and the Commanding Officers, Marine Corps Air Station, New River; Naval Hospital and Naval Dental Clinic, Camp Lejeune.

  
G. W. KEISER  
Chief of Staff

DISTRIBUTION: A  
CG, MCAS, CPNC  
CG, 2d MAW, CPNC  
CG, 4thMarDiv

HOURS OF OPERATION  
OF  
MILITARY CLOTHING SALES STORES (MCSS)  
AND  
BRANCH WAREHOUSE (BLDG 1501)

<u>ACTIVITY</u>	<u>HOURS</u>
MCSS, Main Store & Alteration Shop (Bldg 1501, Hadnot Point) (No 604's after 1500 Mon-Fri and no 604's on Saturday)	0900 - 1700 (Mon-Fri) 0900 - 1600 (Sat) CLOSED Sundays & Holidays
MCSS, Camp Geiger (Bldg TC 832)	0800 - 1545 (Mon-Fri) CLOSED Saturday, Sunday & Holidays
MCSS, Camp Johnson (Bldg M 604)	1030 - 1800 (Tue-Fri) 0900 - 1300 (Sat) CLOSED Sunday, Monday & Holidays
MCSS, Warehouse (Bulk Unit Issues Only) (Bldg 1501, Hadnot Point)	0745 - 1600 (Mon-Fri) CLOSED Saturday, Sunday & Holidays

MCSS MOBILE CLOTHING VAN SCHEDULED ROUTE  
(Stocked with combat essential items only)

<u>DAY</u>	<u>AREA</u>	<u>HOURS</u>
Monday	*OPEN	
Tuesday	Correctional Facility	0830-1000
	Court House Bay	1100-1300
Wednesday	*OPEN	
Thursday	Correctional Facility	0830-1000
	French Creek	1100-1300
Friday	*OPEN	

\*Special runs can be scheduled on the open days. Commands may request the Clothing Van by calling the Clothing Officer/Manager MCSS at 2802/3170. Requests must be confirmed by letter at least five working days prior to the date required.

ENCLOSURE (1)

BO 10120.7  
28 Oct 1988

COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)

NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)

SN 0000-00-000-8611 U/I PADS OF 100

CHECKAGE LAW MCO P10120.28E PAR 1602

EAS:

NAME (Last, First, Middle Initial)

DOE, JOHN E

GRADE

PVT

SSN

000 00 0000

DATE

DATE OF REQUEST

IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR  
MY PERSONAL USE: COMPLETE CURRENT ACTIVE DUTY

CURR ACDU  
DATE

SIGNATURE

MUST BE SIGNED BY INDIVIDUAL

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
1		BAG, DUFFEL, with carrying strap					BLUE UNIFORM		
		BELT, TROUSERS, web, khaki					BELT, COAT, MAN'S, cotton, white		
		BOOT, COMBAT, leather, black, pr					BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, 1/2 belt, web, khaki					COAT, MAN'S, wool, blue		
		BUCKLE, 1/2 belt, blue or green (coats)							
1		CAP, GARRISON, wool, serge, green					CROWN, SERVICE CAP, white		
		CAP, GARRISON, poly/wool, green					FRAME, SERVICE CAP		
1		CAP, COMBAT, woodland pattern					GLOVES, CLOTH, white, (MEN'S), pr		
		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (cap, screw post)		
		COAT, MAN'S, wool, serge, green, w/belt					INSIGNIA, BOFS, gold (collar) pr		
		COAT, MAN'S, poly/wool, green, w/belt					TROUSERS, MEN'S, wool, blue, pr		
2		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, PLAIN		
		DRAWER, MAN'S, cotton, white, pr					WAISTPLATE, INSIGNIA, SNCO		
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr							
		INSIGNIA, BOFS, collar, black, pr							
		INSIGNIA, BOFS, collar, black, left							
		NECKTIE, khaki					INSIGNIA, GRADE, EP	pr	
1		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP	pr	
		SHIRT, MAN'S, poly cotton, khaki, LS					INSIGNIA, GRADE, EP	pr	
		SHIRT, MAN'S, poly cotton, khaki, SS					INSIGNIA, GRADE, EP	pr	
							STRIPE, SERVICE	pr	
		SHOE, DRESS, black, pr					STRIPE, TROUSERS, DRESS	pr	
		SOCKS, MEN'S, black, pr							
4		SOCKS, MEN'S, w/cushion sole, pr					CROWN, SERVICE CAP, green		
		SWEATER, pull-over, olive green					CROWN, SERVICE CAP, poly/wool		
		TROUSERS, MEN'S, wool, serge, green, pr							
		TROUSERS, MEN'S, poly/wool, green, pr							
2		TROUSERS, COMBAT, woodland pattern							
		UNDERSHIRT, MAN'S, cotton, white, V-neck							
		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

ISSUE IS ON AN INITIAL BASIS  
SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS  
X CHECKAGE SALE Certified (MUST BE HANDWRITTEN)  
O&MMC FUNDED ISSUE /CURSIVE/ BY UNIT (GO)

SIGNATURE OF UNIT CO

COMMANDING OFFICER'S SIGNATURE

U.S.M.C.  
Commanding

UNIT ADDRESS OF INDIVIDUAL MARINE

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

(Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 71130

FUND CODE:

ACTIVITY ACCOUNTING NUMBER:

JOB ORDER NUMBER:

ENCLOSURE (2)

B0 10120.7  
28 Oct 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)**

NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)

SN 0000-00-000-8611 U/I PADS OF 100

INITIAL ISS DM DUE INDIVIDUAL IAW MCO P10120.28E PAR 2205.1A(1)

NAME (Last, First, Middle Initial)

DOE, JOHN P

GRADE

LCPL

SSN

000 00 0000

DATE

DATE REQUESTED

IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR  
MY PERSONAL USE:

CURR ACDU

SIGNATURE

COMPLETE CURRENT ACTIVE DUTY DATE

MUST BE SIGNED BY INDIVIDUAL

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
		BAG, DUFFEL, with carrying strap					BLUE UNIFORM		
		BELT, TROUSERS, web, khaki					BELT, COAT, MAN'S, cotton, white		
		BOOT, COMBAT, leather, black, pr.					BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, f/belt, web, khaki					COAT, MAN'S, wool, blue		
		BUCKLE, f/belt, blue or green (coats)							
		CAP, GARRISON, wool, serge, green					CROWN, SERVICE CAP, white		
		CAP, GARRISON, poly/wool, green					FRAME, SERVICE CAP		
		CAP, COMBAT, woodland pattern					GLOVES, CLOTH, white, (MEN'S), pr.		
		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (cap, screw post)		
		COAT, MAN'S, wool, serge, green, w/belt					INSIGNIA, BOFS, gold (collar) pr.		
		COAT, MAN'S, poly wool, green, w/belt					TROUSERS, MEN'S, wool, blue, pr.		
		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, PLAIN		
		DRAWER, MAN'S, cotton, white, pr.					WAISTPLATE, INSIGNIA, SNCO		
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr.							
		INSIGNIA, BOFS, collar, black, pr.							
		INSIGNIA, BOFS, collar, black, left					INSIGNIA, GRADE, EP	pr.	
		NECKTIE, khaki					INSIGNIA, GRADE, EP	pr.	
		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP	pr.	
		SHIRT, MAN'S, poly cotton, khaki, LS					INSIGNIA, GRADE, EP	pr.	
2		SHIRT, MAN'S, poly cotton, khaki, SS					STRIPE, SERVICE	pr.	
							STRIPE, TROUSERS, DRESS	pr.	
		SHOE, DRESS, black, pr.							
		SOCKS, MEN'S, black, pr.					CROWN, SERVICE CAP, green		
		SOCKS, MEN'S, w/cushion sole, pr					CROWN, SERVICE CAP, poly/wool		
		SWEATER, pull-over, olive green							
		TROUSERS, MEN'S, wool, serge, green, pr.							
		TROUSERS, MEN'S, poly/wool, green, pr.					THE DM FORM OR COPY OF		
		TROUSERS, COMBAT, woodland pattern					NAVMC 604 WILL ACCOMPANY		
							THIS REQUEST.		
		UNDERSHIRT, MAN'S, cotton, white, V-neck							
		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

<input checked="" type="checkbox"/>	ISSUE IS ON AN INITIAL BASIS
<input type="checkbox"/>	SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS
<input type="checkbox"/>	CHECKAGE SALE
<input type="checkbox"/>	O&MMC FUNDED ISSUE

MUST BE SIGNED BY CO

COMMANDING OFFICER'S SIGNATURE

U.S.M.C.  
Commanding

UNIT ADDRESS OF INDIVIDUAL

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

☐ (Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 72042

ACTIVITY ACCOUNTING NUMBER:

FUND CODE:

JOB ORDER NUMBER:

ENCLOSURE (3)

B0 10120.7  
28 Oct 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)**

NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)

SN 0000-00-000-8611 U/I PADS OF 100 INITIAL ISSUE REG LAW MCO P10120.28E PAR 2210

NAME (Last, First, Middle Initial)		GRADE	SSN	DATE
REGULAR, I.		SGT	000 00 0000	DATE REQUESTED
IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR MY PERSONAL USE:		CURR ACDU	SIGNATURE	
COMPLETE ACTIVE DUTY DATE		MUST BE SIGNED BY INDIVIDUAL		

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
1		BAG, DUFFEL, with carrying strap					BLUE UNIFORM		
2		BELT, TROUSERS, web, khaki					BELT, COAT, MAN'S, cotton, white		
2		BOOT, COMBAT, leather, black, pr.					BUTTON, INSIGNIA, gold, screw post, 27L		
2		BUCKLE, f/belt, web, khaki					COAT, MAN'S, wool, blue		
1		BUCKLE, f/belt, blue or green (coats)							
1		CAP, GARRISON, wool, serge, green					CROWN, SERVICE CAP, white		
2		CAP, GARRISON, poly/wool, green					FRAME, SERVICE CAP		
3		CAP, COMBAT, woodland pattern					GLOVES, CLOTH, white, (MEN'S), pr.		
1		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (cap, screw post)		
1		COAT, MAN'S, wool, serge, green, w/belt					INSIGNIA, BOFS, gold (collar) pr.		
1		COAT, MAN'S, poly wool, green, w/belt					TROUSERS, MEN'S, wool, blue, pr.		
4		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, PLAIN		
6		DRAWER, MAN'S, cotton, white, pr.					WAISTPLATE, INSIGNIA, SNCO		
1		COAT, MAN'S, all-weather							
1		GLOVES, LEATHER, black, pr							
1		INSIGNIA, BOFS, collar, black, pr.							
1		INSIGNIA, BOFS, collar, black, left					INSIGNIA, GRADE, EP	pr.	
2		NECKTIE, khaki					INSIGNIA, GRADE, EP,	pr.	
1		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP,	pr.	
3		SHIRT, MAN'S, poly cotton, khaki, LS					INSIGNIA, GRADE, EP,	pr.	
3		SHIRT, MAN'S, poly cotton, khaki, SS					STRIPE, SERVICE	pr.	
							STRIPE, TROUSERS, DRESS	pr.	
1		SHOE, DRESS, black, pr							
4		SOCKS, MEN'S, black, pr					CROWN, SERVICE CAP, green		
4		SOCKS, MEN'S, w cushion sole, pr					CROWN, SERVICE CAP, poly/wool		
1		SWEATER, pull-over, olive green							
2		TROUSERS, MEN'S, wool, serge, green, pr.					CURRENT ACTIVE DUTY DATE		
2		TROUSERS, MEN'S, poly/wool, green, pr.					MUST BE INSERTED. THE		
4		TROUSERS, COMBAT, woodland pattern					QUANTITIES INDICATED COMPLETE		
							AN INITIAL ISSUE. ITEM WILL		
3		UNDERSHIRT, MAN'S, cotton, white, V-neck					BE REDUCED FOR RESERVE PERSONNEL		
6		UNDERSHIRT, MAN'S, cotton, olive green							
4		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

X	ISSUE IS ON AN INITIAL BASIS
	SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS
	CHECKAGE SALE
	O&MMC FUNDED ISSUE

MUST BE SIGNED BY CO  
COMMANDING OFFICER'S SIGNATURE U.S.M.C.  
Commanding

UNIT ADDRESS OF INDIVIDUAL

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.  
I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 72042

ACTIVITY ACCOUNTING NUMBER:

FUND CODE:

JOB ORDER NUMBER:

ENCLOSURE (4)

B0 10120.7  
28 Oct. 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)**  
NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)  
SN 0000-00-000-8611 U/I PADS OF 100 DUE IAW MCO P10120.28E PAR (SEE REMARKS)

NAME (Last, First, Middle Initial) **DOE, JOHN P** GRADE **PVT** SSN **000 00 0000** DATE **DATE REQUESTED**

IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR MY PERSONAL USE: **COMPLETE CURRENT ACTIVE DUTY** SIGNATURE **MUST BE SIGNED BY INDIVIDUAL**

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
		BAG, DUFFEL, with carrying strap					<b>BLUE UNIFORM</b>		
		BELT, TROUSERS, web, khaki					BELT, COAT, MAN'S, cotton, white		
		BOOT, COMBAT, leather, black, pr.					BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, f/belt, web, khaki					COAT, MAN'S, wool, blue		
		BUCKLE, f/belt, blue or green (coats)							
		CAP, GARRISON, wool, serge, green					CROWN, SERVICE CAP, white		
		CAP, GARRISON, poly/wool, green					FRAME, SERVICE CAP		
		CAP, COMBAT, woodland pattern					GLOVES, CLOTH, white, (MEN'S), pr.		
		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (cap, screw post)		
		COAT, MAN'S, wool, serge, green, w/ belt					INSIGNIA, BOFS, gold (collar) pr.		
		COAT, MAN'S, poly/wool, green, w/ belt					TROUSERS, MEN'S, wool, blue, pr		
		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, PLAIN		
		DRAWER, MAN'S, cotton, white, pr.					WAISTPLATE, INSIGNIA, SNCO		
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr.							
		INSIGNIA, BOFS, collar, black, pr.							
		INSIGNIA, BOFS, collar, black, left					INSIGNIA, GRADE, EP pr.		
		NECKTIE, khaki					INSIGNIA, GRADE, EP, pr.		
		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP, pr.		
		SHIRT, MAN'S, poly/cotton, khaki, LS					INSIGNIA, GRADE, EP, pr.		
		SHIRT, MAN'S, poly/cotton, khaki, SS					STRIPE, SERVICE pr.		
							STRIPE, TROUSERS, DRESS pr.		
		SHOE, DRESS, black, pr.							
		SOCKS, MEN'S, black, pr.					CROWN, SERVICE CAP, green		
		SOCKS, MEN'S, w/cushion sole, pr					CROWN, SERVICE CAP, poly/wool		
		SWEATER, pull-over, olive green							
		TROUSERS, MEN'S, wool, serge, green, pr.							
		TROUSERS, MEN'S, poly/wool, green, pr.							
		TROUSERS, COMBAT, woodland pattern							
		UNDERSHIRT, MAN'S, cotton, white, V-neck							
		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated.

ISSUE IS ON AN INITIAL BASIS  
☒ SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS  
CHECKAGE SALE  
O&MMC FUNDED ISSUE

MUST BE SIGNED BY CO  
COMMANDING OFFICER'S SIGNATURE U.S.M.C. Commanding

UNIT ADDRESS OF INDIVIDUAL MARINE

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.  
☐ (Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 72042

ACTIVITY ACCOUNTING NUMBER:

FUND CODE:

JOB ORDER NUMBER:

ENCLOSURE (5)



B0 10120.7  
28 Oct 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)**  
NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)  
SN 0000 00-000-8611 U/I PADS OF 100 REPLACEMENT ISSUE IAW P10120.28E PAR 8300

NAME (Last, First, Middle Initial) <b>CLAIM, NAVY U</b>		GRADE <b>LCPL</b>	SSN <b>000 00 0000</b>	DATE <b>DATE OF REQUEST</b>
IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR MY PERSONAL USE:		CURR ACDU	SIGNATURE	

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
		BAG, DUFFEL, with carrying strap					TOTAL BROUGHT FORWARD		
		BELT, TROUSERS, web, khaki					BLUE UNIFORM		
2		BOOT, COMBAT, leather, black, pr.					BELT, COAT, MAN'S, cotton, white		
		BUCKLE, 1" belt, web, khaki					BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, 1" belt, blue or green (coats)					COAT, MAN'S, wool, blue		
1		CAP, GARRISON, wool, serge, green					CROWN, SERVICE CAP, white		
		CAP, GARRISON, poly/wool, green					FRAME, SERVICE CAP		
		CAP, COMBAT, woodland pattern					GLOVES, CLOTH, white (MEN'S), pr.		
		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (cap, screw post)		
		COAT, MAN'S, wool, serge, green, w/ belt					INSIGNIA, BOFS, gold (collar) pr.		
		COAT, MAN'S, poly/wool, green, w/ belt			1		TROUSERS, MEN'S, wool, blue, pr.		
		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, PLAIN		
		DRAWER, MAN'S, cotton, white, pr.					WAISTPLATE, INSIGNIA, SNCO		
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr.							
		INSIGNIA, BOFS, collar, black, pr.							
		INSIGNIA, BOFS, collar, black, left					INSIGNIA, GRADE, EP	pr.	
		NECKTIE, khaki			1		INSIGNIA, GRADE, EP,	pr.	
		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP,	pr.	
		SHIRT, MAN'S, poly/cotton, khaki, LS					INSIGNIA, GRADE, EP,	pr.	
		SHIRT, MAN'S, poly/cotton, khaki, SS					STRIPE, SERVICE	pr.	
							STRIPE, TROUSERS, DRESS	pr.	
		SHOE, DRESS, black, pr.							
6		SOCKS, MEN'S, black, pr.					CROWN, SERVICE CAP, green		
10		SOCKS, MEN'S, w/ cushion sole, pr.					CROWN, SERVICE CAP, poly/wool		
		SWEATER, pull-over, olive green							
		TROUSERS, MEN'S, wool, serge, green, pr.							
		TROUSERS, MEN'S, poly/wool, green, pr.							
		TROUSERS, COMBAT, woodland pattern							
		UNDERSHIRT, MAN'S, cotton, white, V-neck							
10		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated.

ISSUE IS ON AN INITIAL BASIS
<input checked="" type="checkbox"/> SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS
CHECKAGE SALE
O&MMC FUNDED ISSUE

SIGNATURE OF UNIT CO  
COMMANDING OFFICER'S SIGNATURE

UNIT ADDRESS OF INDIVIDUAL MARINE

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

☐ (Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 72048

FUND CODE:

ACTIVITY ACCOUNTING NUMBER:

JOB ORDER NUMBER:

ENCLOSURE (6)

B0 10120.7  
28 Oct 1988

CLAIM FOR PERSONAL PROPERTY AGAINST THE UNITED STATES (Submit in three copies)		DATE
SEE REVERSE SIDE FOR PRIVACY ACT STATEMENT		CURRENT DATE
<b>INSTRUCTIONS TO CLAIMANT</b> To present a claim for an incident to service loss pursuant to 31 USC 240-245, a request for the payment of a specific sum of money must be submitted in writing to an appropriate agency of the United States within two (2) years of the date of the incident giving rise to the claim. The two-year period of limitation, being statutory, may not be waived by any administrative agency. Part I of this form should be completed fully, including the answering of all questions, and signed by the claimant. In the event it is being presented by a duly authorized agent, legal representative or survivor of the claimant, evidence of the authority to present the claim, i.e., a power of attorney, letters of administration, etc., must be submitted with the claim. If the claim is for loss of, or damage to, personal property while being transported or stored incident to the service or employment of the claimant, all documents relating to such transportation or storage, e.g., the Government Bill of Lading, Household Goods Inventory, Warehouse Receipt, Statement of Accessorial Services (DD Form 819), transfer orders, etc., must be submitted. You are entitled to claim the following:		
CLAIMANT'S NAME (First, middle and last) <b>NAVY U. CLAIM</b>		DUTY PHONE NO. <b>451-2800</b>
ADDRESS TO WHICH CHECK IS TO BE MAILED		HOME PHONE NO. <b>NA</b>
UNIT ADDRESS OF INDIVIDUAL <b>MARINE</b>		SEN <b>000 00 0000</b>
		GRADE <b>LCPL</b>
		BRANCH OF SERVICE <b>USMC</b>
<b>PART I - CLAIMANT</b>		
CLAIM IS HEREBY SUBMITTED FOR DAMAGE TO OR LOSS OF PERSONAL PROPERTY INCIDENT TO SERVICE OR EMPLOYMENT		AMOUNT OF CLAIM (in US Money) <b>\$151.40</b>
DATE, PLACE, FACTS AND CIRCUMSTANCES OF THE INCIDENT (State facts in detail, use additional sheet if necessary.)  STATEMENT OF INDIVIDUAL MARINE AS TO THE DATE, PLACE, FACTS, AND CIRCUMSTANCES SURROUNDING THE INCIDENT.  THIS FORM WILL BE SUBMITTED WITH A DD 1844 AND A NAVMC 604. ALL FORMS WILL BE SUBMITTED IN THE ORIGINAL AND THREE COPIES TO THE MCSS BLDG 1501.		
1. Was the damage or loss for which claim is made caused in whole or in part by any negligence or wrongful act on your part, your agent's part, or your employee's part?		YES NO <input type="checkbox"/> <input checked="" type="checkbox"/>
2. Have you recovered any of the property or has any of it been replaced by the Government?		<input type="checkbox"/> <input checked="" type="checkbox"/>
3. a. Do you have private insurance?		<input type="checkbox"/>
b. If answer to 3a is "YES," is all correspondence with your insurer, including a copy of your demand for reimbursement, attached?		<input type="checkbox"/>
4. a. Has a demand been made against the common carrier or warehouseman involved?		<input checked="" type="checkbox"/>
b. If answer to 4a is "YES," is all correspondence with carrier or warehouseman attached, including a copy of the demand for reimbursement?		<input type="checkbox"/>
5. Were any of the claimed items Government property? If answer is "YES," then so indicate on DD Form 1846.		<input type="checkbox"/>
6. If any of the property for which claim is made is later recovered, I agree to give written notice to the office paying this claim.		<input type="checkbox"/>
7. Was any portion of property claimed, acquired, or held for sale or disposition by commercial transactions, or for use in a private profession or business enterprise?		<input checked="" type="checkbox"/>
8. All documents required are attached hereto, and a detailed list of the property is set forth on the Schedule of Property and made a part of this statement. I have full knowledge of the penalties involved for wilfully making a false, fictitious, or fraudulent claim. (Section 287 of Title 18, USC, provides a maximum fine of \$10,000 or imprisonment for five years or both.)		
9. I hereby assign to the United States, to the extent of any payment on this claim accepted by me, all my right, title, and interest in and to any claim I have against any carrier, insurer, or other party arising out of the above described incident and will, upon request, furnish such evidence as may be required to enable the United States to enforce such claim.		
10. I further authorize the United States to withhold from my pay or accounts for any payments made to me by a carrier, insurer or other party when I am also reimbursed by the United States and for any payments made by the United States in reliance on the information contained herein which thereafter is determined to be incorrect or untrue.		
11. I hereby authorize my insurer to release any information to the United States regarding insurance coverage I have for this loss.		
12. I have not made a previous claim against the United States for loss or damage now claimed.		
SIGNATURE OF INDIVIDUAL SIGNATURE OF CLAIMANT (or Agent) AND DATE		

DD FORM 1842  
1 MAR 79  
S/N 0102-LF-001-8421

EDITION OF 1 FEB 77 IS OBSOLETE.

ENCLOSURE (7)

REPLACES EDITION OF 1 JAN 77 AND DD FORM 1048,, 1 JAN 72, WHICH ARE OBSOLETE.

BO 10120.7  
28 Oct 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (WOMEN'S) (10120)**

NAVMC 604b (REV. 1-86) (5-84 EDITION MAY BE USED UNTIL SUPPLY IS EXHAUSTED)

SN: 0000-00-000-8809 U/I: PADS OF 100 SHEETS SUPPLEMENTARY ISSUE MATERNITY IAW MCBUL 10120

NAME (Last, First, Middle Initial)

DOE, JANE A

GRADE  
LCPL

SSN

000 00 0000

DATE

DATE OF REQUEST

It is requested that the below listed articles be  
furnished for my personal use:

CURRENT  
COMPLETE ACTIVE DUTY

CURRENT ACTIVE DUTY  
BASE DATE  
DATE

SIGNATURE

MUST BE SIGNED BY INDIVIDUAL

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL
		BAG, DUFFEL, w/carrying strap					SHOE, DRESS, oxford, black, pr.		
		BELT, TROUSERS, web khaki					SHOE, DRESS, pump, black, pr.		
		BOOT, COMBAT, leather, black pr.					SKIRT, WOMAN'S, poly/wool, green		
		BUCKLE, for belt, web					SKIRT, WOMAN'S, wool, serge, green		
		CAP, GARRISON, poly/wool, green					SLACKS, WOMAN'S, poly/wool, green		
		CAP, GARRISON, wool, serge, green					SLACKS, WOMAN'S, wool, serge, green		
		CAP, COMBAT, woodland pattern					SOCKS, MEN'S, w/cushion sole, pr.		
		CAP, SERVICE, wool, serge, green					STRIPE, SERVICE, pr.		
		COAT, WOMAN'S, poly/wool, green					STRIPE, TROUSERS, dress		
		COAT, WOMAN'S, wool, serge, green					SWEATER, pull-over, olive green		
		COAT, COMBAT, woodland pattern					TROUSERS, COMBAT, woodland pattern		
		COAT, WOMAN'S, all-weather					UNDERSHIRT, MAN'S, cotton, olive green		
		GLOVES, leather, black, pr.					"USMC" DECAL		
		HANDBAG, WOMAN'S, black					MATERNITY UNIFORM		
		HAVELOCK, plastic			2		SHIRT, WOMAN'S, maternity, LS		
		INSIGNIA, BOFS, black (cap, screw post)			2		SHIRT, WOMAN'S, maternity, SS		
		INSIGNIA, BOFS, collar, black, pr.			2		SKIRT, WOMAN'S, maternity		
		INSIGNIA, BOFS, collar, black, left			1		SLACKS, WOMAN'S, maternity		
		INSIGNIA, GRADE, EP, pr.			1		TUNIC, WOMAN'S, maternity		
		INSIGNIA, GRADE, EP, pr.					BLUE UNIFORM		
		INSIGNIA, GRADE, EP, pr.					CAP, DRESS, white vinyl		
		NECK TAB, WOMAN'S, green					COAT, WOMAN'S, wool, blue		
							GLOVES, CLOTH, white, pr.		
		SCARF, NECKWEAR, wool, green					INSIGNIA, BOFS, gold (cap, screw post)		
							INSIGNIA, BOFS, gold (collar), pr.		
		SHIRT, WOMAN'S, poly/cotton, khaki, LS					NECK TAB, black		
		SHIRT, WOMAN'S, poly/cotton, khaki, SS					SHIRT, WOMAN'S, white		
							SKIRT, WOMAN'S, wool, blue		
							SLACKS, WOMAN'S, wool, blue		
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

ISSUE IS ON AN INITIAL ISSUE BASIS  
☒ SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS  
CHECKAGE SALE  
O&MMC FUNDED ISSUE  
SIGNATURE OF UNIT CO  
(COMMANDING OFFICER'S SIGNATURE) U.S.M.C.

UNIT ADDRESS OF INDIVIDUAL MARINE

(Insert office stamp of issuing office)

DATE DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

☐ (Mark X of applicable): I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

SSN  
I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing Officer's Signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 72055

FUND CODE:

ACTIVITY ACCOUNTING NUMBER:

JOB ORDER NUMBER:

ENCLOSURE (9)

BO 10120.7  
28 Oct 1988

**COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)**

NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)

SN 0000-00-000-8611 U/I PADS OF 100 DECEASED ISSUE IAW MCO P10120.28E PARA 8400.2

NAME (Last, First, Middle Initial) DOE, JOHN E	GRADE CPL	SSN 000 00 0000	DATE DATE OF REQUEST
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IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR MY PERSONAL USE.	CURRENT ACTIVE DUTY DATE REQUIRED	SIGNATURE DECEASED
--	-----------------------------------	-----------------------

QUAN- TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN- TITY	SIZE	ITEM TOTAL BROUGHT FORWARD	UNIT PRICE	TOTAL
		BAG, DUFFEL, with carrying strap					BLUE UNIFORM		
		BELT, TROUSERS, web, khaki			1		BELT, COAT, MAN'S, cotton, white		
		BOOT, COMBAT, leather, black, pr			2		BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, f/belt, web, khaki			1		COAT, MAN'S, wool, blue		
		BUCKLE, f/belt, blue or green (coats)							
		CAP, GARRISON, wool, serge, green			1		CROWN, SERVICE CAP, white		
		CAP, GARRISON, poly/wool, green			1		FRAME, SERVICE CAP		
		CAP, COMBAT, woodland pattern			1		GLOVES, CLOTH, white, (MEN'S), pr		
		CLASP, NECKTIE, USMC			1		INSIGNIA, BOFS, gold (cap, screw post)		
		COAT, MAN'S, wool, serge, green, w/belt			1		INSIGNIA, BOFS, gold (collar) pr		
		COAT, MAN'S, poly/wool, green, w/belt			1		TROUSERS, MEN'S, wool, blue, pr		
		COAT, MAN'S, COMBAT, woodland pattern			1		WAISTPLATE, PLAIN		
		DRAWER, MAN'S, cotton, white, pr					WAISTPLATE, INSIGNIA, SNCO		
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr							
		INSIGNIA, BOFS, collar, black, pr							
		INSIGNIA, BOFS, collar, black, left			1		INSIGNIA, GRADE, EP GLD/SC CPL pr		
		NECKTIE, khaki			1		INSIGNIA, GRADE, EP, pr		
		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP, pr		
		SHIRT, MAN'S, poly/cotton, khaki, LS					INSIGNIA, GRADE, EP, pr		
		SHIRT, MAN'S, poly/cotton, khaki, SS					STRIPE, SERVICE pr		
					1		STRIPE, TROUSERS, DRESS pr		
		SHOE, DRESS, black, pr							
		SOCKS, MEN'S, black, pr					CROWN, SERVICE CAP, green		
		SOCKS, MEN'S, w/cushion sole, pr					CROWN, SERVICE CAP, poly/wool		
		SWEATER, pull-over, olive green							
		TROUSERS, MEN'S, wool, serge, green, pr					NOTE: THIS IS A NORMAL ISSUE		
		TROUSERS, MEN'S, poly/wool, green, pr					FOR A DECEASED MARINE, FOR A		
		TROUSERS, COMBAT, woodland pattern					FEMALE DECEASED MARINE USE		
							NAVMC 604B.		
		UNDERSHIRT, MAN'S, cotton, white, V-neck							
		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL							
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

<input checked="" type="checkbox"/>	ISSUE IS <del>QUANTITATIVE</del> DECEASED
<input type="checkbox"/>	SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS
<input type="checkbox"/>	CHECKAGE SALE
<input type="checkbox"/>	O&MMC FUNDED ISSUE

SIGNATURE OF CO  
COMMANDING OFFICER'S SIGNATURE U.S.M.C.  
Commanding

UNIT ADDRESS AND RUC

(Insert office stamp of issuing office)

DATE: DATE OF ISSUE

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

☐ (Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: \_\_\_\_\_

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

SIGNATURE OF PERSON PICKING UP UNIFORM

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 77600

ACTIVITY ACCOUNTING NUMBER: \_\_\_\_\_

FUND CODE: \_\_\_\_\_ JOB ORDER NUMBER: \_\_\_\_\_

ENCLOSURE (10)

B0 10120.7  
28 Oct 1988

COMBINED INDIVIDUAL CLOTHING REQUISITION AND ISSUE SLIP (MEN'S) (10120)

NAVMC 604 (REV. 12-85) (5-84 AND 5-82 EDITIONS WILL BE USED UNTIL SUPPLY IS EXHAUSTED)

SN: 0000-00-000-8611 U/I: PADS OF 100

CHECKAGE SALE

AUTH PARA 1602 MCO P10120.28E

EAS:

NAME (Last, First, Middle Initial)

DOE, JOHN E

GRADE

SSGT

SSN

000 00 0000

DATE

DATE OF REQUEST

IT IS REQUESTED THAT THE BELOW LISTED ARTICLES BE FURNISHED FOR  
MY PERSONAL USE:

CURR ACDU

SIGNATURE

COMPLETE CURRENT ACTIVE DUTY DATE

MUST BE SIGNED BY INDIVIDUAL

QUAN TITY	SIZE	ITEM	UNIT PRICE	TOTAL	QUAN TITY	SIZE	ITEM	UNIT PRICE	TOTAL
		BAG, DUFFEL, with carrying strap					BLUE UNIFORM		
		BELT, TROUSERS, web, khaki					BELT, COAT, MAN'S, cotton, white		
		BOOT, COMBAT, leather, black, pr.					BUTTON, INSIGNIA, gold, screw post, 27L		
		BUCKLE, f/belt, web, khaki					COAT, MAN'S, wool, blue		
		BUCKLE, f/belt, blue or green (coats)					CROWN, SERVICE CAP, white		
		CAP, GARRISON, wool, serge, green					FRAME, SERVICE CAP		
		CAP, GARRISON, poly/wool, green					GLOVES, CLOTH, white, (MEN'S), pr.		
		CAP, COMBAT, woodland pattern					INSIGNIA, BOFS, gold (cap, screw post)		
		CLASP, NECKTIE, USMC					INSIGNIA, BOFS, gold (collar) pr.		
		COAT, MAN'S, wool, serge, green, w/belt					TROUSERS, MEN'S, wool, blue, pr.		
1		COAT, MAN'S, poly wool, green, w/belt					WAISTPLATE, PLAIN		
		COAT, MAN'S, COMBAT, woodland pattern					WAISTPLATE, INSIGNIA, SNCO		
		DRAWER, MAN'S, cotton, white, pr.							
		COAT, MAN'S, all-weather							
		GLOVES, LEATHER, black, pr.							
		INSIGNIA, BOFS, collar, black, pr.							
		INSIGNIA, BOFS, collar, black, left					INSIGNIA, GRADE, EP	pr.	
		NECKTIE, khaki					INSIGNIA, GRADE, EP	pr.	
		SCARF, NECKWEAR, wool, green					INSIGNIA, GRADE, EP	pr.	
		SHIRT, MAN'S, poly/cotton, khaki, LS					INSIGNIA, GRADE, EP	pr.	
		SHIRT, MAN'S, poly/cotton, khaki, SS					STRIPE, SERVICE	pr.	
							STRIPE, TROUSERS, DRESS	pr.	
		SHOE, DRESS, black, pr.							
		SOCKS, MEN'S, black, pr.					CROWN, SERVICE CAP, green		
		SOCKS, MEN'S, w/cushion sole, pr					CROWN, SERVICE CAP, poly/wool		
		SWEATER, pull-over, olive green							
		TROUSERS, MEN'S, wool, serge, green, pr.							
		TROUSERS, MEN'S, poly/wool, green, pr					THIS CHECKAGE SALE IS SUB-		
		TROUSERS, COMBAT, woodland pattern					MITTED FOR A SPECIAL MEASURED		
							UNIFORM REQUIRED FOR THE SUBJECT		
		UNDERSHIRT, MAN'S, cotton, white, V-neck					MARINE.		
		UNDERSHIRT, MAN'S, cotton, olive green							
		"USMC" DECAL					CO'S SIGNATURE		
TOTAL CARRIED FORWARD					TOTAL ISSUE				

APPROVED: The individual named hereon is authorized to draw the clothing requested under the type issue indicated:

ISSUE IS ON AN INITIAL BASIS  
SUPPLEMENTARY AND/OR REPLACEMENT ISSUE BASIS  
☒ CHECKAGE SALE Certified  
O&MMC FUNDED ISSUE

SIGNATURE OF UNIT CO

COMMANDING OFFICER'S SIGNATURE

U.S.M.C.  
Commanding

UNIT ADDRESS OF INDIVIDUAL MARINE

(Insert office stamp of issuing office)

DATE: LEAVE BLANK

I acknowledge receipt of articles of clothing indicated above and accept these items as fitting properly, or appropriate alterations have been prescribed.

☐ (Mark X if applicable) I HEREBY CONSENT TO CHECKAGE OF MY PAY ACCOUNT IN THE AMOUNT INDICATED UNDER TOTAL ISSUE.

SIGNATURE: INDIVIDUAL PAYROLL SIGNATURE

SSN

I CERTIFY that I have witnessed the issue of the clothing enumerated above and that issues have been made in the manner indicated. Outer articles of clothing issued are the proper size, or appropriate alterations have been prescribed.

Witnessing officer's signature (when required)

TO BE COMPLETED, AS APPROPRIATE, BY THE ISSUING ACTIVITY:

FUNCTIONAL ACCOUNT NUMBER: 71130

ACTIVITY ACCOUNTING NUMBER:

FUND CODE:

JOB ORDER NUMBER:

ENCLOSURE (11)

BULK ISSUE INSIGNIA/CLOTHING

SHIPPING CONTAINER TALLY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50

REQUISITION AND INVOICE/ SHIPPING DOCUMENT									
1. FROM: (Include ZIP Code) THE REQUESTING UNIT MUST INDICATE COMPLETE ADDRESS									
2. TO: (Include ZIP Code) MILITARY CLOTHING SALES STORE, BLDG 1501 MCX 0131, MCB, CAMP LEJEUNE, NC 28542-5003									
3. SHIP TO- MARK FOR									
4. APPROPRIATIONS SYMBOL AND SUBHEAD COMPLETE LOCAL O+MC APPROPRIATION DATA MUST BE INDICATED									
5. REQUESTION DATE *1									
6. REQUISITION NUMBER *2									
7. DATE MATERIAL REQUIRED									
8. PRIORITY									
9. AUTHORITY OR PURPOSE *3									
10. SIGNATURE *4									
11a. VOUCHER NUMBER & DATE									
12. DATE SHIPPED									
13. MODE OF SHIPMENT									
14. BILL OF LADING NUMBER									
15. AIR MOVEMENT DESIGNATOR OR PORT REFERENCE NO.									
16. TRANSPORTATION VIA MATS OR MATS CHARGEABLE TO									
17. SPECIAL HANDLING									
18. ISSUED BY									
19. CONTAINERS RECEIVED EXCEPT AS NOTED									
20. RECOVERY VOUCHER NO.									
21. CHECKED BY									
22. PACKED BY									
23. TOTAL									

DD Form 1149, JUN 86  
S/N 0102-LF-011-1802

Previous editions are obsolete.